

International License

Information for Member Associations

Updated in January 2023

1. [International license partner](#)
2. [Rule](#)
3. [Approach](#)
4. [Conditions](#)
5. [Registration and invoicing](#)
6. [Payment options](#)
7. [View in Extranet](#)
8. [Insurance coverage and claim](#)
9. [FAQ](#)



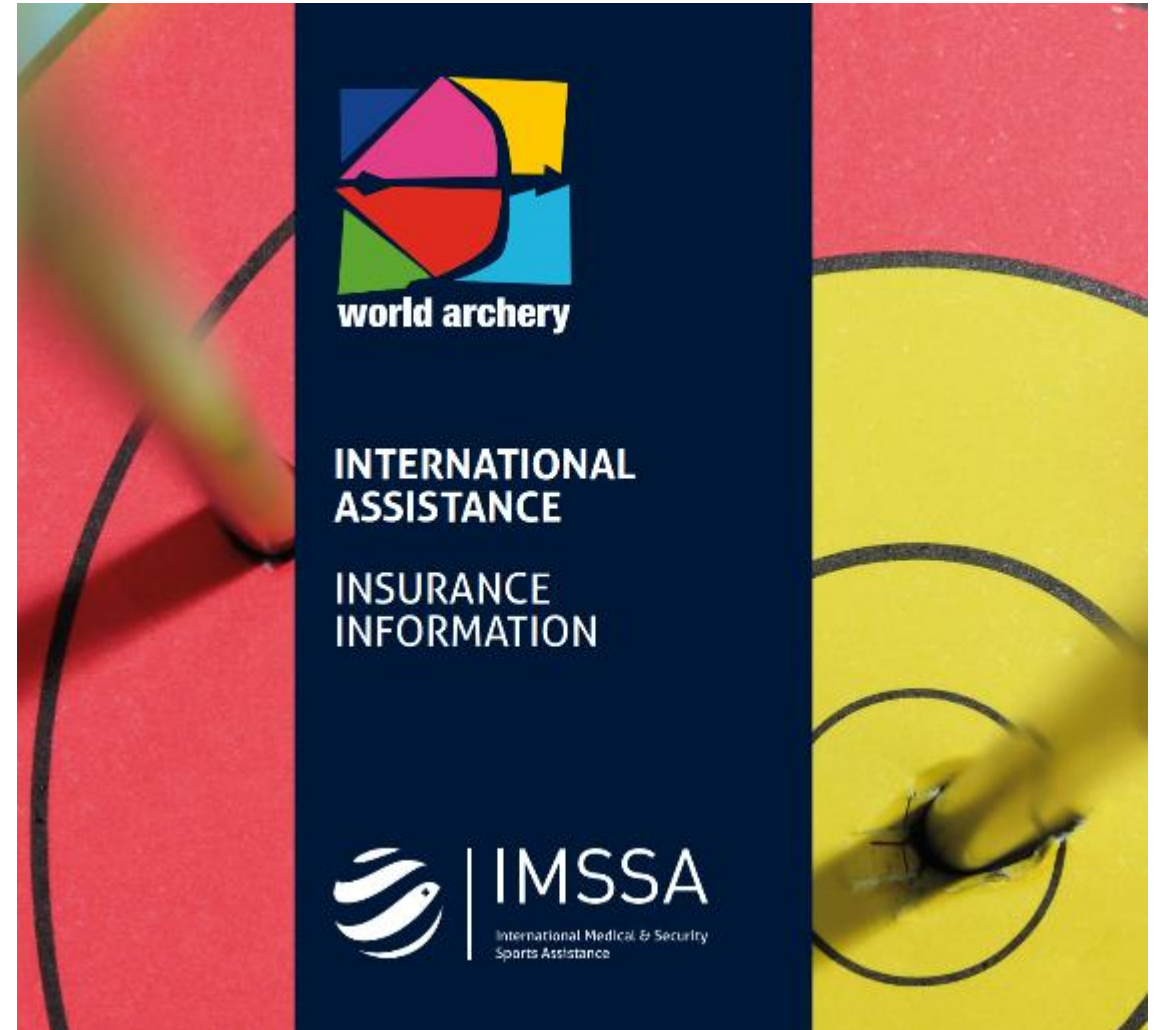
International license

1. International licence: partner



IMSSA – who is working with:

- FIG (Gymnastics)
- UWW (Wrestling)
- FIS (Skiing)
- FIFA
- FIVB (Volleyball)
- PanamSports
- ANOC
- ITTF (Table Tennis)
- IIHF (Ice Hockey) and many others



2. International licence: rule

- Athletes, coaches and officials who wish to participate in Championships, Games, International and National Tournaments, which are recognised or controlled by World Archery or a Member Association, in one or more of the various disciplines recognised by World Archery, shall be affiliated with a Member Association and have a valid international license.

Read Book 1, [Art 2.1.1](#)

- Introduction for 2022 an international licence for all World Ranking tournaments and World Championships (so this is for 2022 including World Championships 3D and Field)

3. International licence: approach

All registrations through WAREOS **need** a licence

All registrations through Open WAREOS **do not** need one



4. Licence: general conditions


- **Cost:** 100 CHF per calendar year per athlete/official (it is linked to the person not per event)
- **Includes:** travel and health insurance
- A digital certificate of the licence will be available to download from [IMSSA's platform](https://www.imssa.org)



Log in to www.imssa.org

- ID: WA
- Password: 22A966567

YOUR TRAVEL INSURANCE CARD
Your universal passport to medical and security assistance abroad



The image shows a travel insurance card with a dark blue background and a red and yellow border. The World Archery logo is in the top left corner. Below the logo, the text reads "INSURANCE CARD" and "IMSSA First Class Assistance". Underneath, it lists "Member WA" and "Password 22A966567". There are two white rectangular boxes below the password field, likely for a photo or QR code. A red line points from the text below to the password field on the card.

Your login data for our app and website

5. Registration and invoicing

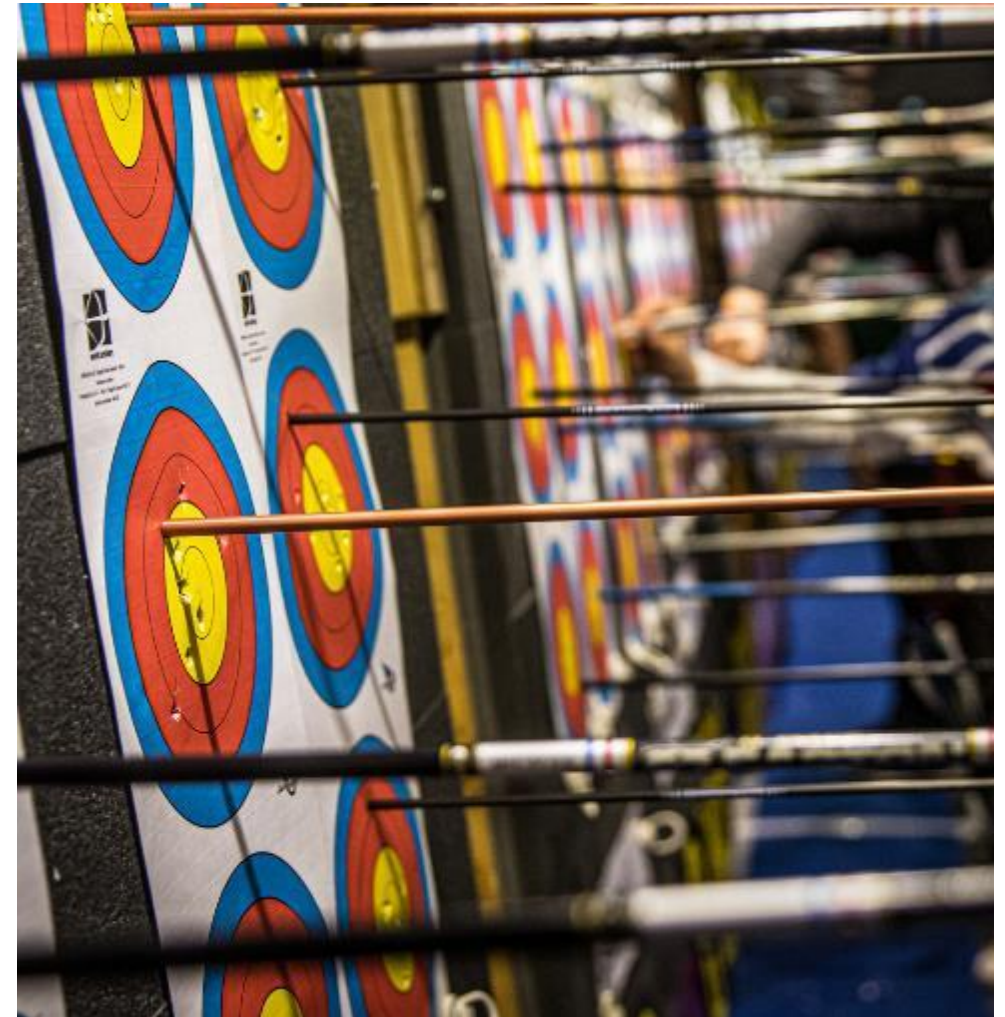
- Registration would be through the accreditation process **at the first event**
- Two possibilities for invoicing:
 1. **Payment at the first event** the person participates, or
 2. **Invoice at the end of the year** – like for calendar tournaments and membership fees
- Member associations must indicate their invoicing preference before 6 February 2023. After deadline, option 2 will apply (invoiced at the end of the year)
- A federation cannot have a mix of the two systems / change the type of invoicing once the first payment is done



6. Payment – option 1

Option 1: payment at the first competition the person participates

- a) MA can pay in cash on site at the first event at the registration booth
 - Price: **100 CHF** or
 - currency accepted **110 USD** or
 - **100 EUR** (updated 21.03.2022)
- b) Or may pay by bank transfer to WA before the start of the competition; invoice to be asked to ctosetti@archery.sport

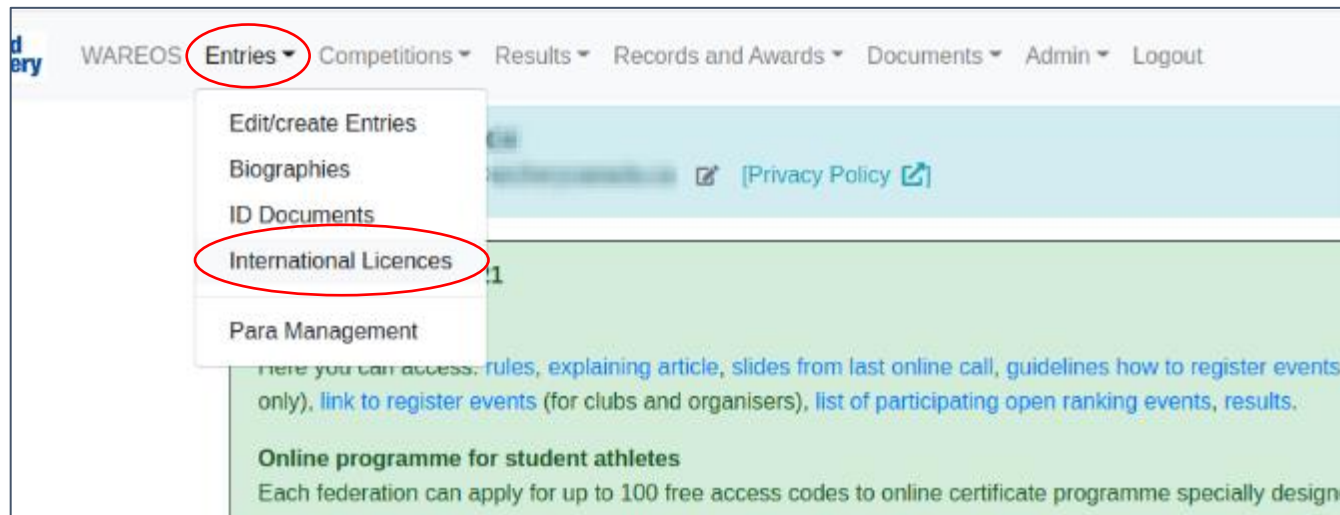


6. Payment – option 2

Option 2: payment at the end of the year – as for calendar, membership fees or e-learning codes

Confirm your MA’s invoicing preference by 6 February 2023 – If no answer by **deadline, option 2 will apply**

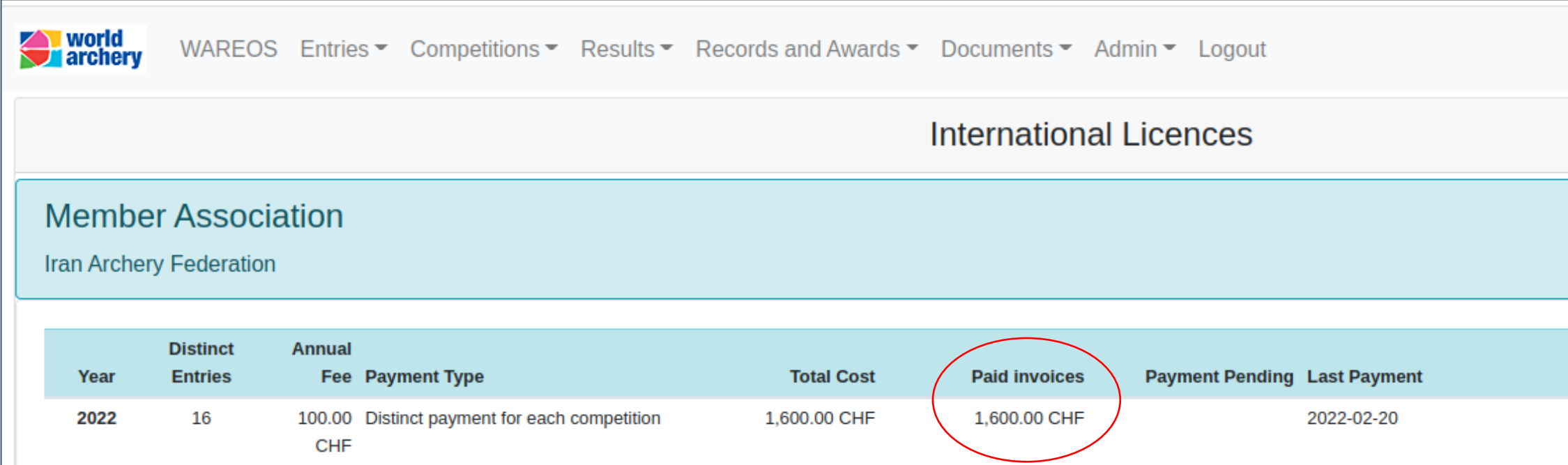
Preferred option
-15% discount will apply



After the first competition, MA will be able to see the international licences invoicing summary in Extranet

7. View in Extranet

Situation when payment is **done at the first event (Option 1)**



WAREOS Entries ▾ Competitions ▾ Results ▾ Records and Awards ▾ Documents ▾ Admin ▾ Logout

International Licences

Member Association
Iran Archery Federation

Year	Distinct Entries	Annual Fee	Payment Type	Total Cost	Paid invoices	Payment Pending	Last Payment
2022	16	100.00 CHF	Distinct payment for each competition	1,600.00 CHF	1,600.00 CHF		2022-02-20

7. View in Extranet

Situation when payment is **done at the first event - Option 1** (PDF to download from extranet)

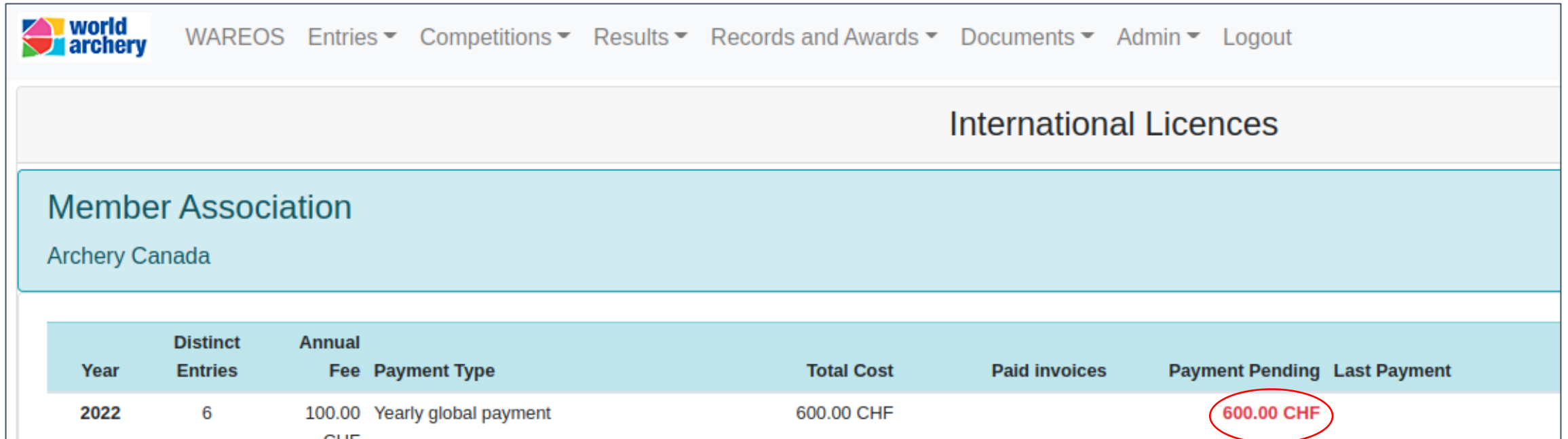
Iran Archery Federation 

Dubai 2022 World Archery Para Championships
Dubai (UAE), 2022-02-19/2022-02-27

43569	M	5	ARAB AMERI Mohammad Reza	100.00 CHF	2022-02-20
13929	W	2	ASGARI Farzaneh	100.00 CHF	2022-02-20
20250	M	5	BIABANI Ramezan	100.00 CHF	2022-02-20
12049	M	1	EBADI Jebraeil	100.00 CHF	2022-02-20
43489	M	5	HAGHIGHI Ali	100.00 CHF	2022-02-20
10394	M	1	KEHTARI Majid	100.00 CHF	2022-02-20
20253	M	8	MANSHAEZADEH Alisina	100.00 CHF	2022-02-20
15651	M	0	NORI Hadi	100.00 CHF	2022-02-20
42451	M	9	NOROOZPOOR Mohammad	100.00 CHF	2022-02-20
12582	M	8	RAHIMI Gholamreza	100.00 CHF	2022-02-20
7608	W	4	SAKHAEI FAR Leila	100.00 CHF	2022-02-20
21050	W	5	SHABANI Zahra	100.00 CHF	2022-02-20
43568	M	2	SOLGI Hassan	100.00 CHF	2022-02-20
28006	W	8	YAVARPOOR SHAHRBABAki Maryam	100.00 CHF	2022-02-20
20254	M	5	ZANDI Mohammadreza	100.00 CHF	2022-02-20
21053	M	2	ZAREEINEJAD Asghar	100.00 CHF	2022-02-20
Total				1,600.00 CHF	
Total due				0.00 CHF	

7. View in Extranet

Situation when **payment is pending – invoice at the end of the year (Option 2)**




The screenshot shows the 'International Licences' section for 'Archery Canada'. It includes a navigation menu at the top with options like 'WAREOS', 'Entries', 'Competitions', 'Results', 'Records and Awards', 'Documents', 'Admin', and 'Logout'. Below the navigation, the 'Member Association' is identified as 'Archery Canada'. A table displays the licence details for the year 2022, showing 6 distinct entries, an annual fee of 100.00 CHF, and a total cost of 600.00 CHF. The 'Payment Pending' amount is highlighted in red and circled, indicating a pending payment of 600.00 CHF.

Year	Distinct Entries	Annual Fee	Payment Type	Total Cost	Paid invoices	Payment Pending	Last Payment
2022	6	100.00 CHF	Yearly global payment	600.00 CHF		600.00 CHF	

7. View in Extranet



Situation when **payment is pending** – **Option 2** (PDF to download from extranet)

Archery Canada 

Dubai 2022 World Archery Para Championships
Dubai (UAE), 2022-02-19/2022-02-27

21175	M	0270 10 12	CRAWFORD Duncan	100.00 CHF	-
5113	M		08 EVANS Kevin	100.00 CHF	-
43856	M		14 MURGATROYD Steven	100.00 CHF	-
21174	W		08 PRICE Linda	100.00 CHF	-
43855	M		16 WATERMAN Chris	100.00 CHF	-
43857	W		07 WATERMAN Tina-Marie	100.00 CHF	-
Total				600.00 CHF	
Total due				600.00 CHF	

8. Services covered

• **Illness or accident**

- outpatient care (doctors, medicines and tests)
- hospitalisation costs

• **Pandemics such as COVID-19 (treated as illnesses)**

• **Disability or death following an accident:**

- the amount of services provided are subject to status and the level of cover
- non-accidental deaths (e.g. due to cardiac arrest or stroke) are also covered, subject to status

• **Luggage and personal effects**

- luggage delays
- delayed or cancelled flights (more than 4 hours)
- theft, damage or loss of luggage by the carrier
- Report any theft to the police and complete the online claim form

[Brochure in four languages available in Document Manager](#)

EN-FR-ES-DE (Arab and Russian to come)



The image shows three brochures for World Archery insurance services, one in English (EN), one in French (FR), and one in Spanish (ES). Each brochure is a multi-column layout with text and icons. The English brochure has a large 'EN' in the top left, the French one has 'FR', and the Spanish one has 'ES'. Each brochure also features a 'PAGE BACK' button in the top right corner and a QR code in the bottom right corner. The brochures are presented as if they are part of a digital document manager interface.

8. Insurance coverage

Insurance against accidents during World Archery competitions

Benefits	Description	Ceiling/pers. In CHF
Permanent disability capital	In case of permanent work incapacity, depending on the degree of physical disability, due to an accident	200'000
Death capital	After an accident	200,000
Disappearance	Search expenses	actual costs
Funeral expenses		10,000

Medical expenses

Benefits	Description	Ceiling/pers. In CHF
Overseas medical expenses	If an insured person is hospitalised outside their main place of residence following an accident or an unexpected illness during a covered trip, the insurer will pay reasonable hospital expenses	10,000,000
Ongoing medical expenses	Outpatient treatment & hospitalisation. Duration of services: 365 days	200,000
Emergency dental	Emergency dental treatment in case of acute pain	500
Expenses	Costs incurred for treatment following an accident	15,000
Medical evacuation	Repatriation to the home of the insured	actual costs
Travel expenses after medical evacuation	Continuation of travel arrangement	50'000
Repatriation of mortal remains	Transport to the place of burial	actual costs
Search and rescue	Ceiling per insured person	50,000
	Limit per event	50,000

8. Insurance coverage - COVID

Travel protection with quarantines on site

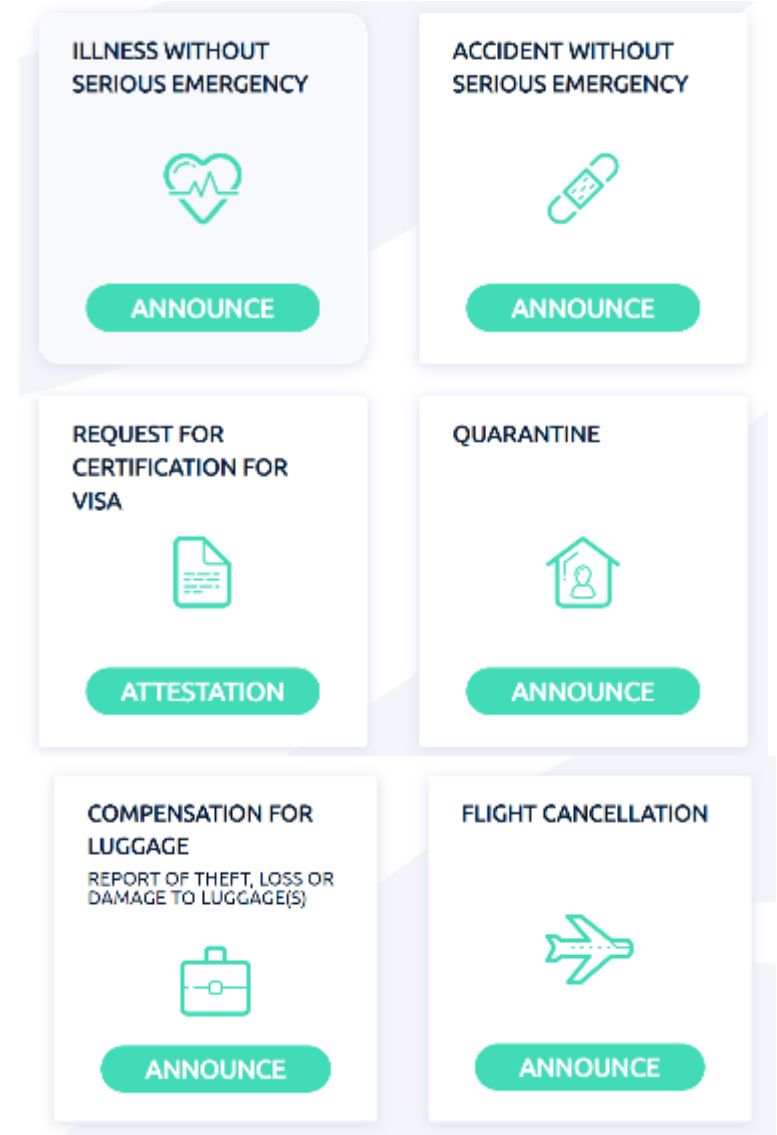
Benefits	Description	Ceiling/pers. In CHF
Quarantine	Additional costs for max. 14 days Limit per insured person	3,000
	Maximum limit per year	90,000

→ COVID-19 related expenses when prevented from participation can be claimed

Benefits	Description	Ceiling/pers. In CHF
Cancellation of trip due to COVID positive	Limit per insured person (for flights the tickets have to be exchangeable, no reimbursements of tickets that cannot be modified)	2,000
	Maximum limit per year	40,000

8. How to make a claim

- Log in to www.imssa.org
 - ID: WA
 - Password: 22A966567
- www.imssa.org makes it easy for you to submit a claim for reimbursement for:
 - Illness or accident
 - Lost, stolen or delayed luggage
 - Flight or trip cancellation (COVID-19)
- More information in IMSSA [Guidelines to make a claim](#)
- Reimbursement is always by bank transfer to the federation or to the affected person
- It takes maximum 30 days, provided that all information is submitted with the claim



9. Frequent Asked Questions



1. Are we all sharing the **same account**?

→ Yes, all World Archery MA have the same ID and password. Those are indicated in the first page of the brochure [here](#).

2. Can we order licences in **advance**?

→ No, licences are generated during the registration and accreditation process at the first event the person participates

3. Who to **contact** for other questions related to licences?

→ Announce if federation pays at the first event or at the end of the year, contact Cécile Tosetti (ctosetti@archery.sport)

→ Payment method (bank transfer, other), invoicing, contact Caroline Murat (cmurat@archery.sport)

9. Frequent Asked Questions (Cont'd)



4. If I register an athlete for the first time in an event in October 2022, is the license be **valid** until October 2023?

→ No, it is valid during a calendar year (01.01.22 – 31.12.22)

5. Will this license cover health insurance for the athletes and officials during **all competitions** in 2022?

→ No, only tournaments where entries are done through WAREOS. So basically World Ranking tournaments, World Championships and Continental Championships.

→ European Grand Prix as well but only for those entries done through WAREOS.

→ For host country, national athletes in their home country cannot benefit from licence's insurance during the event.

6. Can you specify **which competition** will need to have licence?

- World Ranking tournaments (including EGP, Asian cup,...)
- World Games
- Continental Championships

9. Frequent Asked Questions (Cont'd)



7. **Youth Events** and Indoor Championships don't count towards World Ranking, do they need a license?

→ European Youth Championships, Pan-American Youth Championships, yes.

→ But for the Indoor European Championships not.

8. I was registered in the event as **guest**, do I need a licence?

Yes, all registrations through WAREOS need a licence. It applies to officials: coach, team manager, delegation official, medical person, other function and guests. They benefit from insurance coverage under conditions indicated above.

9. We **cancelled the participation** of this person (coach, athlete, guest etc.) and we are still required to pay the license, why?

If participation was cancelled in WAREOS after the final entry deadline, the license is due, even if the person does not attend the event.

9. Frequent Asked Questions (Cont'd)



10. What is **covered** by licence's insurance?

- **Illness or accident**
- **Pandemics** such as COVID-19 (treated as illnesses)
- **Disability or death following an accident**
- **Luggage and personal effects**
- **See [brochure in four languages available](#) in [Document Manager](#)**

11. Our team is **from the country where the event is organized**, do we still have to pay for the licences, are we covered by the insurance?

Your team still needs to have a licence and it will cover all other events you attend during the year (registered through WAREOS). However, insurance does not apply for the event organised in your own country, only in a location abroad.



Contacts

General questions - Cécile Tosetti (ctosetti@archery.sport)

Payment method, invoicing - Caroline Murat (cmurat@archery.sport)